# How to Register in Smarter Entry

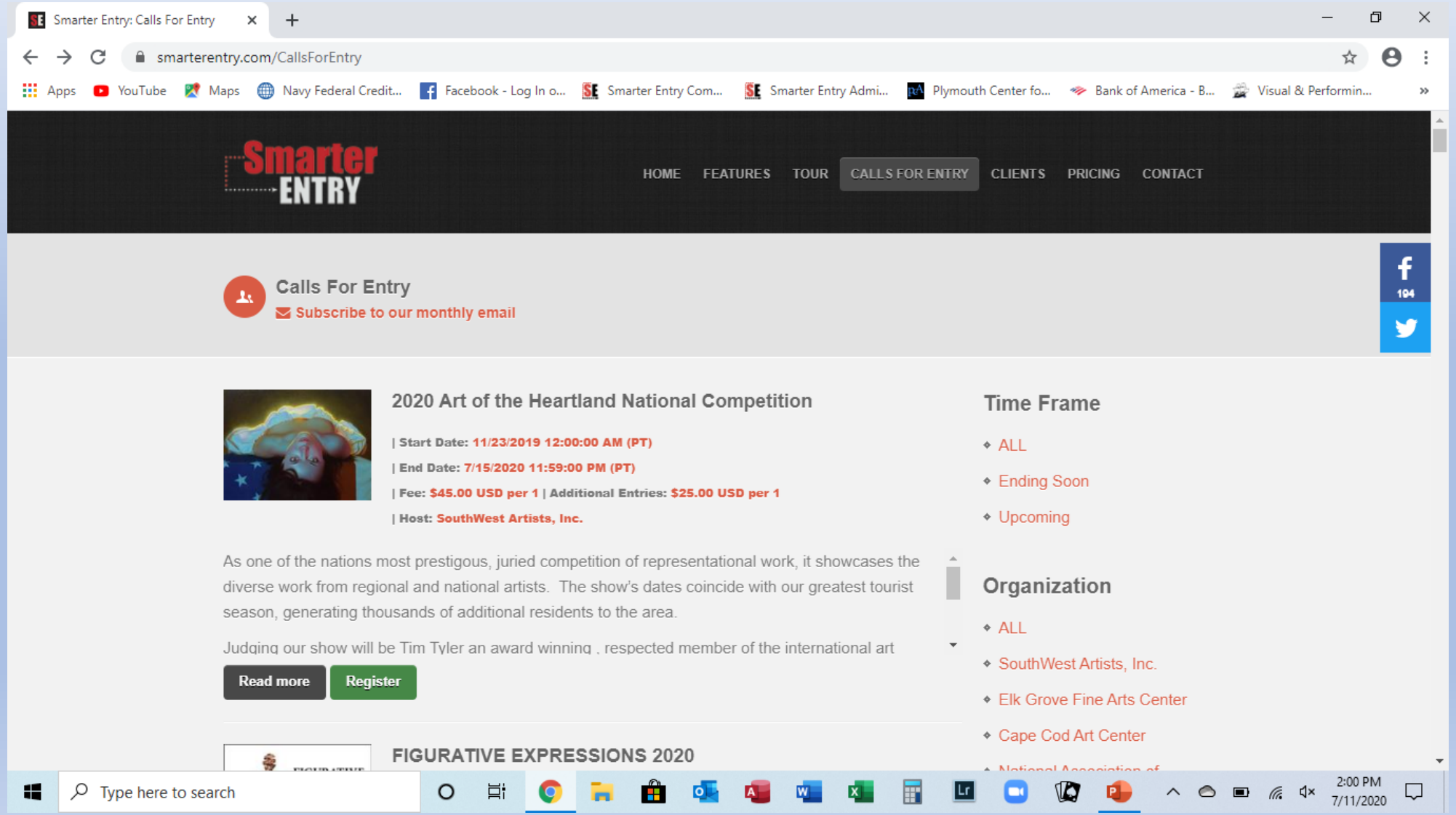
# Preparing Your Artwork for Submission

## Image format and size requirements:

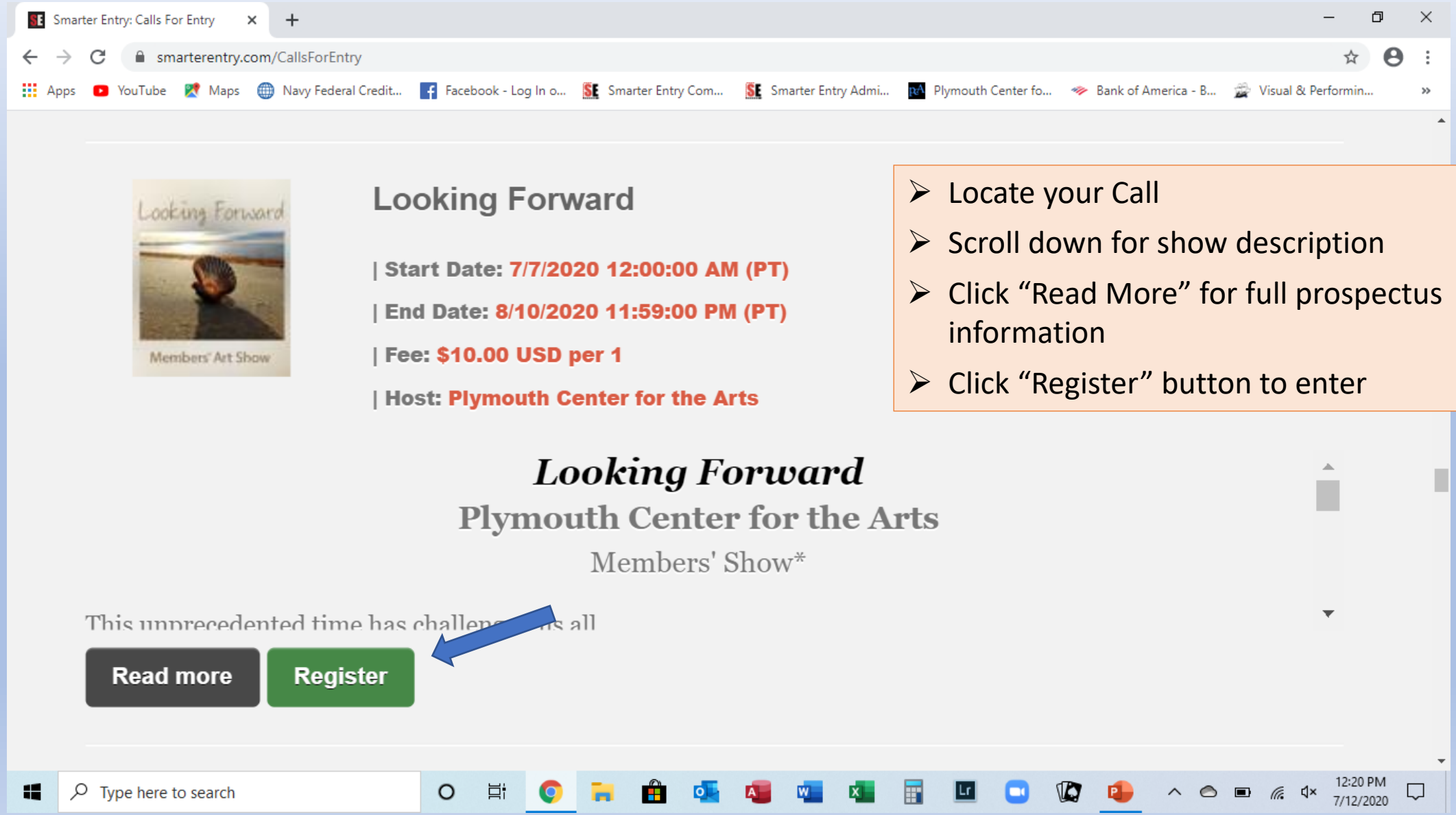
- Digital images can be uploaded in JPG, TIF, PDF, PNG file types
- Files must be less than 8MB in total size
  - If your image is less than 8MB in size, submit it as is
  - Images less that 8MB will automatically be resized to constraints necessary for Smarter Entry
  - Images less than 800 pixels on the longest side - you may want to resize using the original, larger file. If you do not have the original larger file, do not try to upsize your image. You are better off submitting an image as small as 600 pixels on the longest side, as resizing may distort the quality of the image by trying to increase the pixel dimension.
- File name should include your artwork title, if possible (this helps with loading artwork online)
- Tips on how to photograph your artwork can be found on the PCA website:
  - https://plymouthguild.org/content/photographing-artwork

# How to Enter Your Artwork on Smarter Entry

https://www.smarterentry.com/CallsForEntry

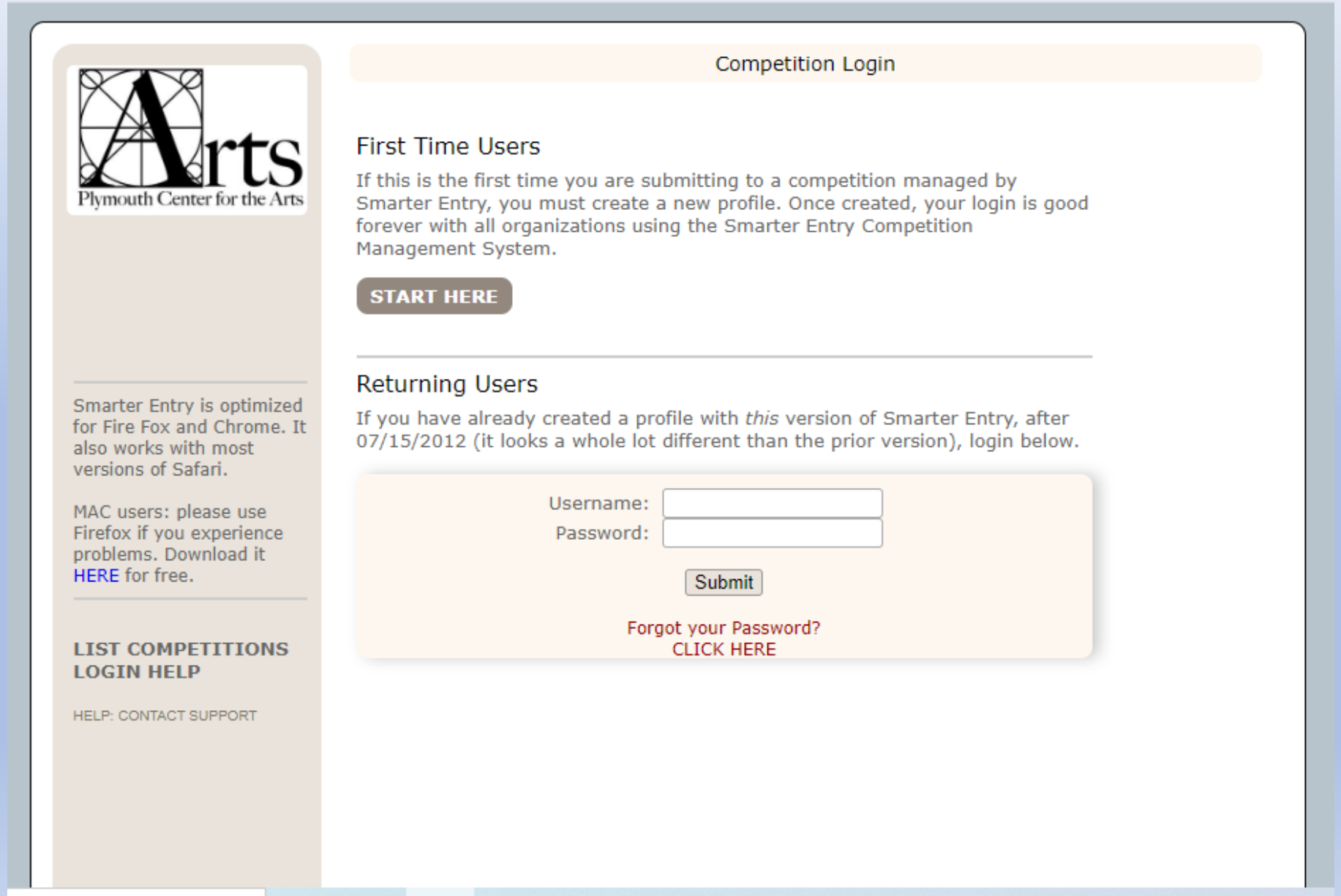


# How to Enter a Competition

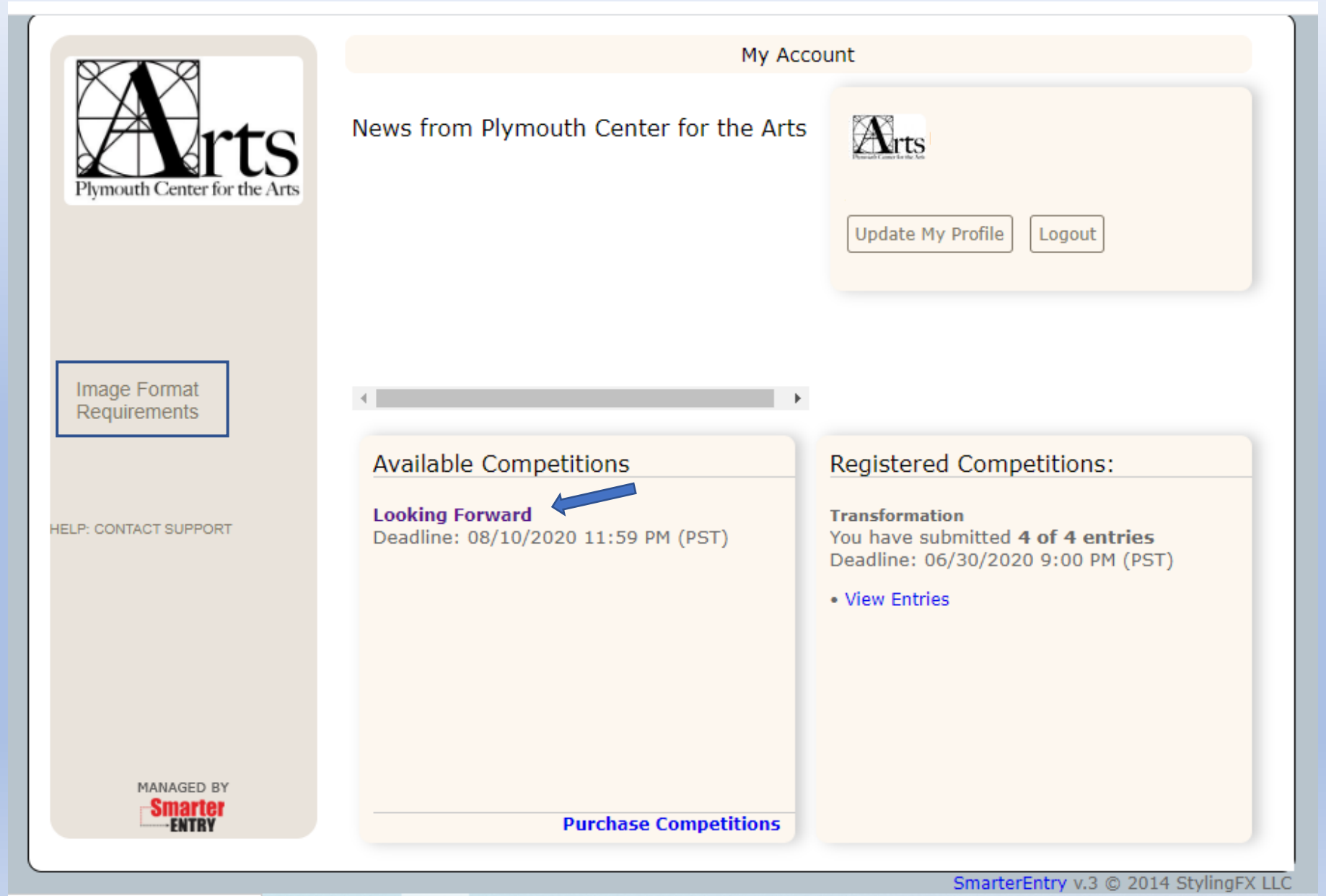



- Locate your Call
- Scroll down for show description
- Click “Read More” for full prospectus information
- Click “Register” button to enter

# Login or Create an Account



# Choose Your Competition



# Choose Where You Heard of Competition

Arts
Plymouth Center for the Arts

HELP: CONTACT SUPPORT

MANAGED BY

Competition Selection

You can simultaneously register for more than one competition by clicking on the competition, or the check box to the left of each competition.

**Looking Forward**

***Looking Forward***
**Plymouth Center for the Arts**
Members' Show*

This unprecedented time has challenged us all and inspired many!

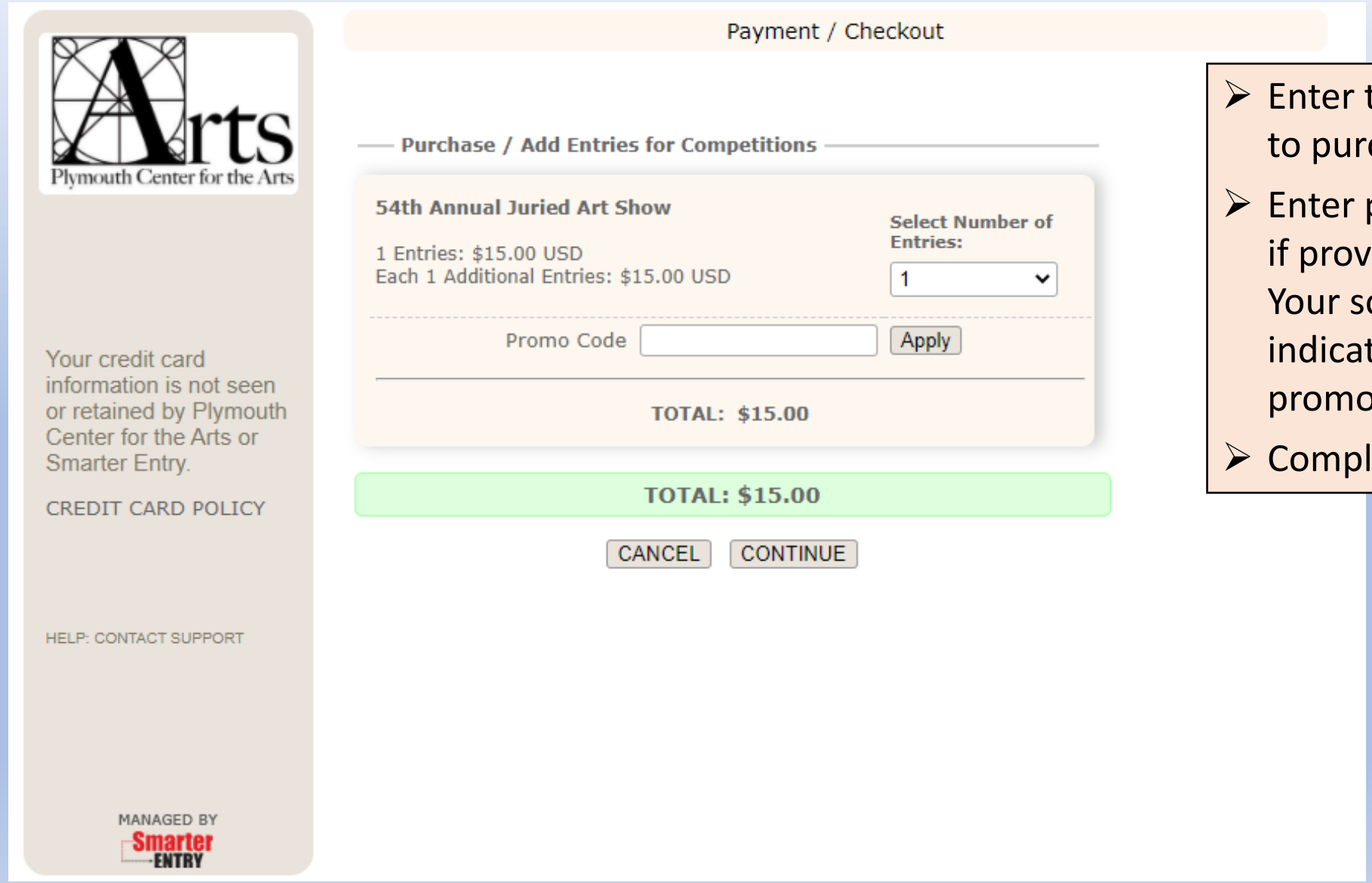
Plymouth Center for the Arts is back and is **"Looking Forward"** to our latest members-only juried competition and exhibition. This is an open theme show, and we invite all PCA exhibiting members to submit their best and most creative works in all media types. One entry is allowed per artist.

In this era of social distancing and implementing technology to facilitate needs, PCA is now requiring online registration and

How did you hear about this competition?
Please Select...

CANCEL CONTINUE

# Payment/Checkout Screen




- Enter total number of entries to purchase
- Enter promo/discount code if provided. Click on "Apply." Your screen should then indicate the amount with the promotion applied
- Complete billing information

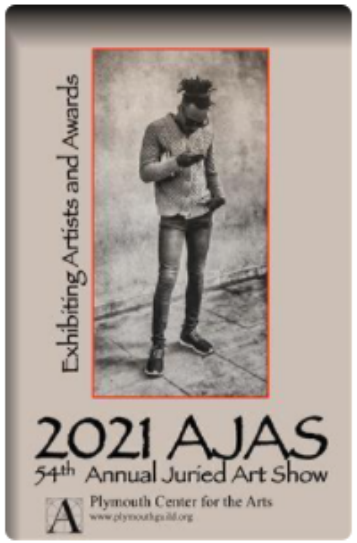
# Payment

Plymouth Center for the Arts

54th Annual Juried Art Show

$15.00

(2 Entries) Plymouth Center for the Arts is pleased to announce it's 54th Annual Juried Art Show. September 18, – November 6, 2021 For more than half a century, Plymouth Center for the Arts has offered




Pay with card

Email

Card information

1234 1234 1234 1234

MM / YY

CVC

Name on card

Country or region

United States

ZIP

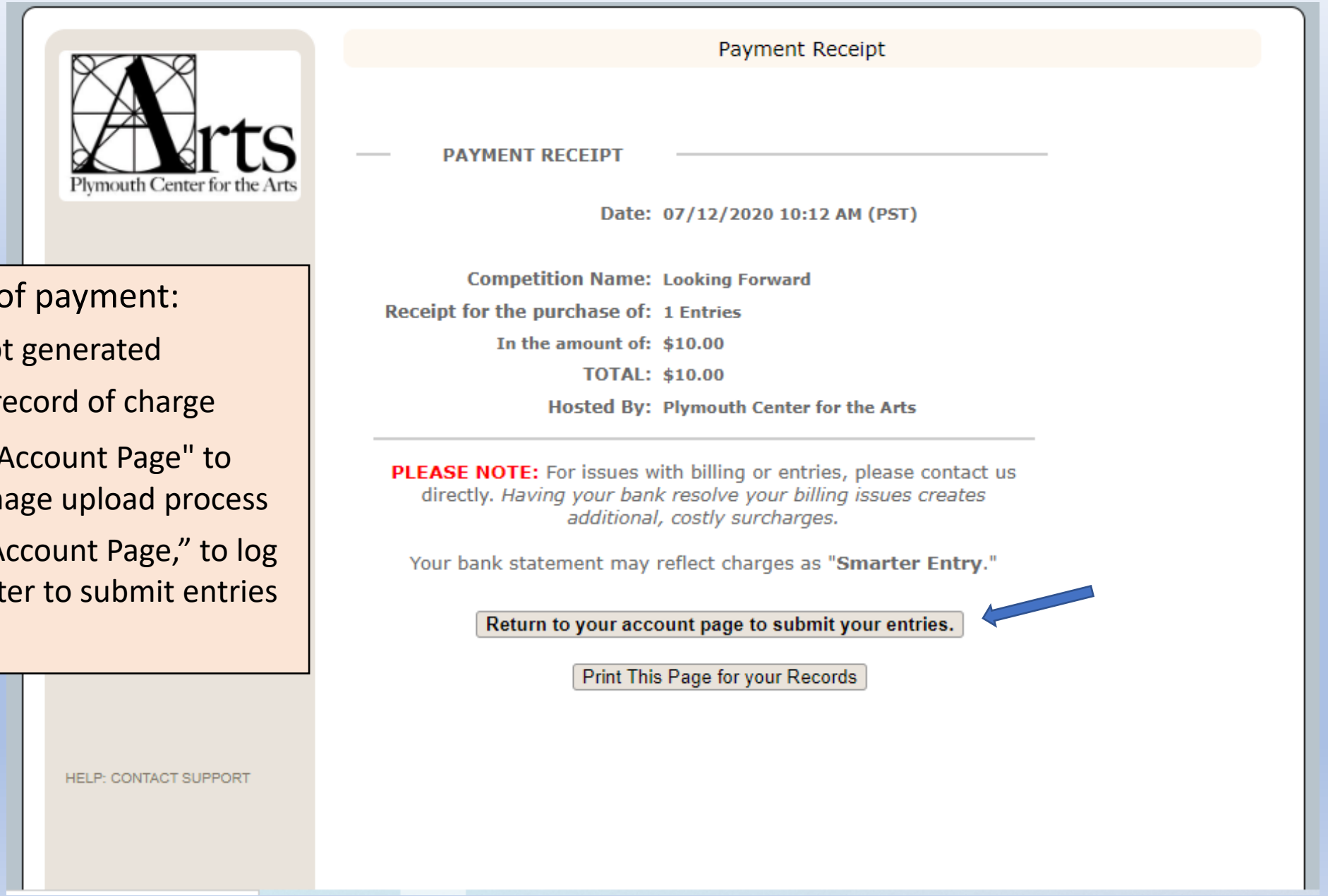
Save information to pay faster next time

Pay $15.00

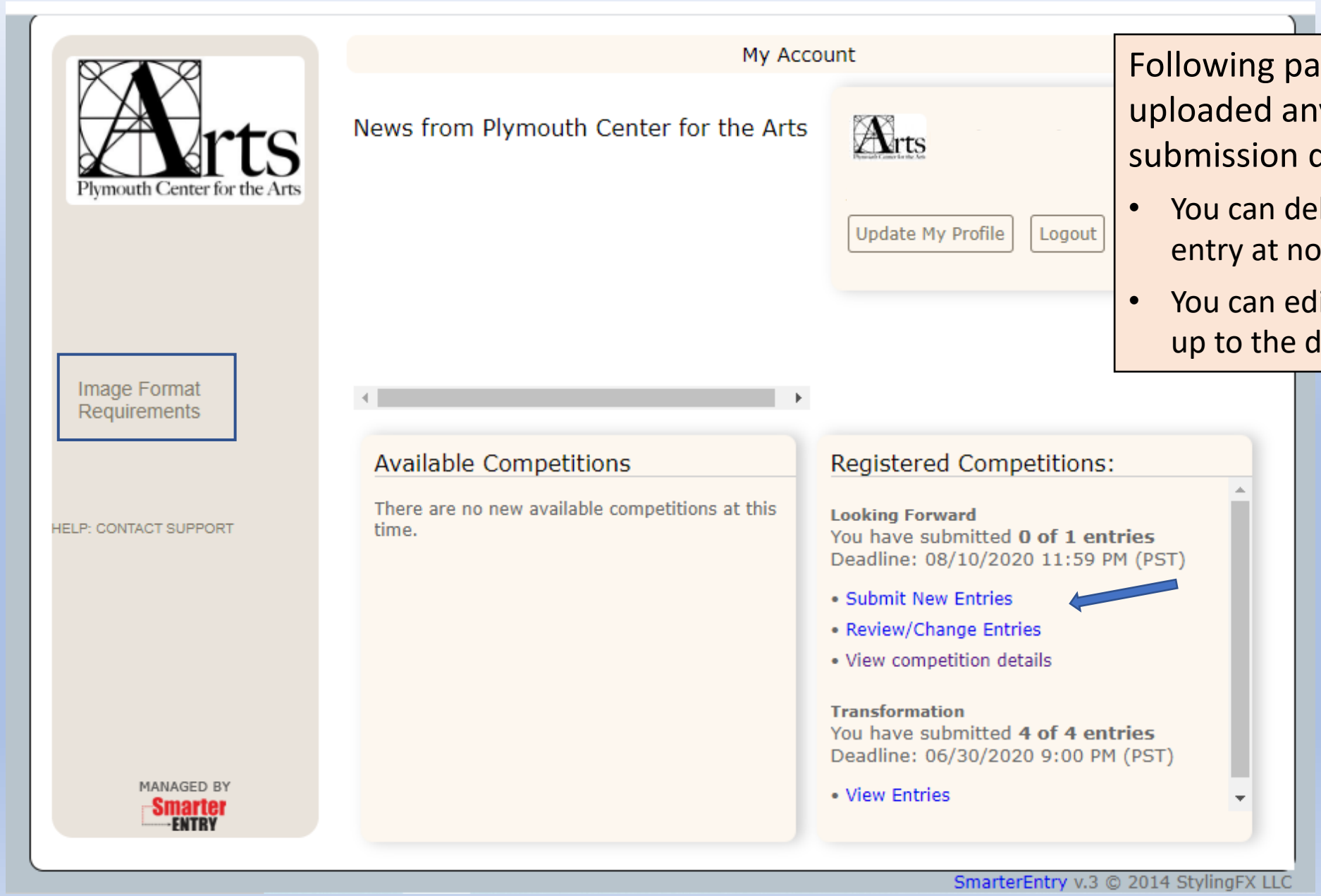
# Payment Receipt

Upon completion of payment:

- On screen receipt generated
- Print screen for record of charge
- Click "Return to Account Page" to continue with image upload process
- Click “Return to Account Page,” to log out and return later to submit entries



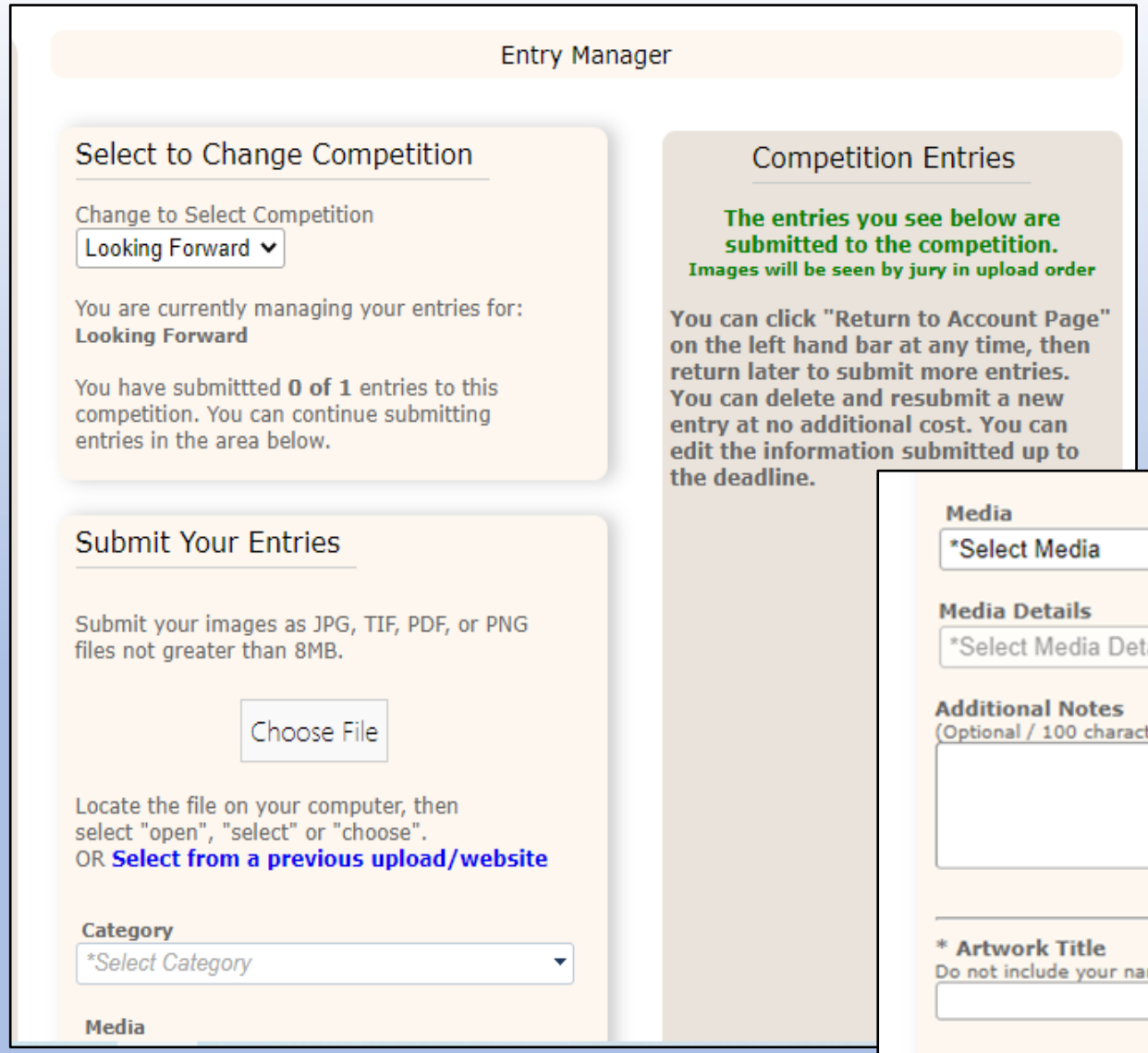
# Uploading Images

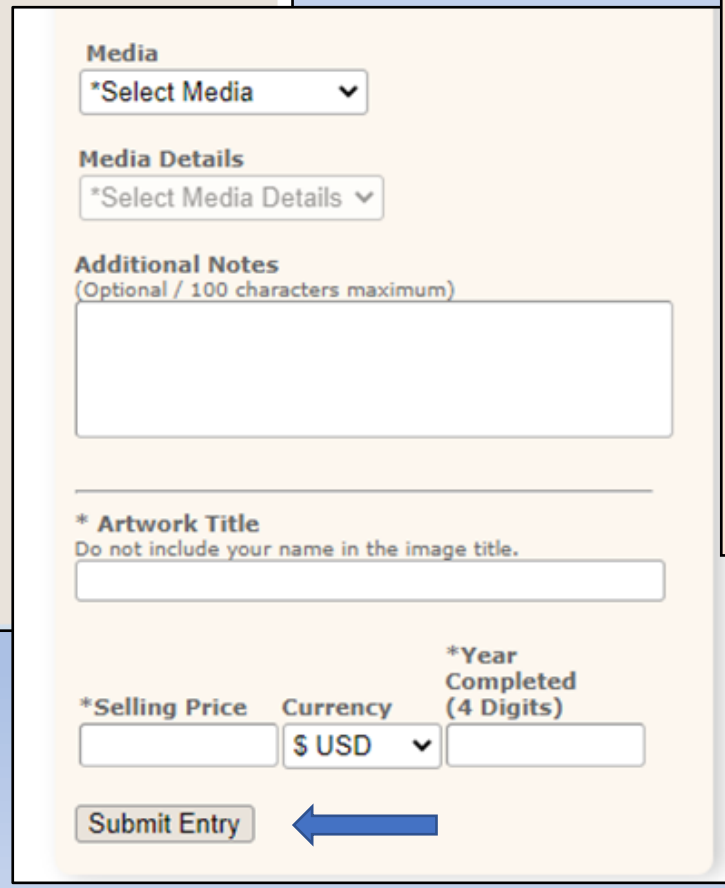



Following payment, images may be uploaded any time, up to the submission deadline:

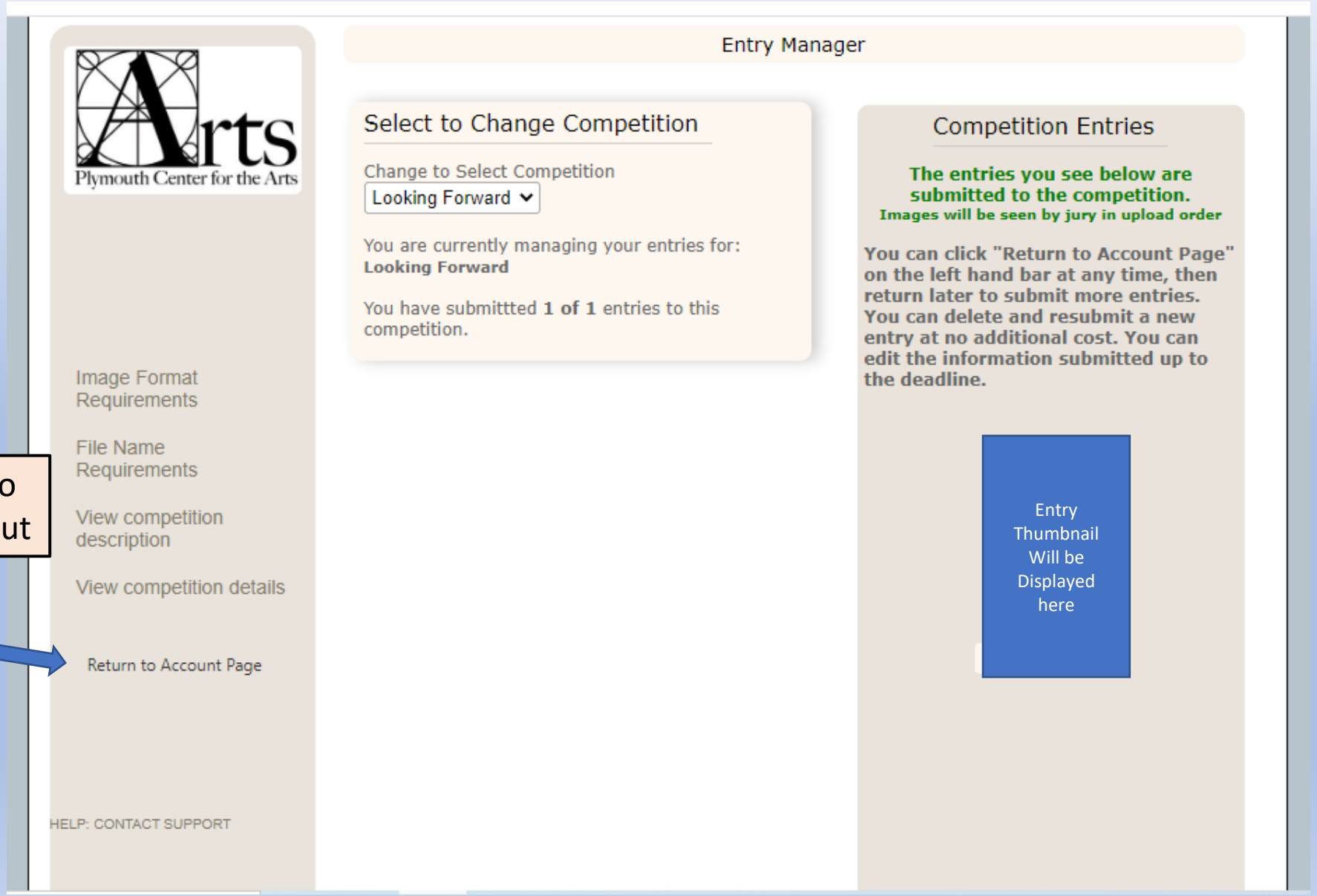
- You can delete and resubmit a new entry at no additional cost
- You can edit the information submitted up to the deadline

# Uploading Images




- Ensure your competition name is correct
- Choose the file on your computer
  (The title of your artwork should be included in the file name)
- Select category, media type
- Add notes/description if desired
- Enter title, selling price and year completed
- Submit Entry
- Repeat process for additional entries
- A thumbnail of your submitted image will appear in the “Competition Entries” box

# Completing Your Entries

Return to Account Page to Add more images or logout